



SIT50416 Diploma of Hospitality Management, Term 4, 2020 Timetable

Term	Date	Week	Unit of Competency	Unit Code	Assessment Submission Due Date	Assessor to Grade By
B7 Term 4, 2020	05/10/2020	1	Interpret financial information	SITXFIN002	18/10/2020	25/10/2020
	12/10/2020	2				
	19/10/2020	3	Design and produce business documents	BSBITU306	01/11/2020	08/11/2020
	26/10/2020	4				
	02/11/2020	5	Provide visitor information	SITXCCS002	08/11/2020	15/11/2020
B8 Term 4, 2020	09/11/2020	6	Manage meetings	BSBADM502	22/11/2020	29/11/2020
	16/11/2020	7				
	23/11/2020	8	Provide service to customers	SITXCCS006	29/11/2020	06/12/2020
	30/11/2020	9	Source and present information	SITXCOM001	06/12/2020	13/12/2020
Term Break (07/12/2020 to 04/01/2021) - 4 Weeks						



SIT60316 - Advanced Diploma of Hospitality Management, Term 4, 2020 Timetable

Term	Date	Week	Unit of Competency	Unit Code	Assessment Submission Due Date	Assessor to Grade By
B7 Term 4, 2020	05/10/2020	1	Manage meetings	BSBADM502	25/10/2020	01/11/2020
	12/10/2020	2				
	19/10/2020	3				
	26/10/2020	4	Develop and manage quality customer service practices	SITXCCS008	08/11/2020	15/11/2020
	02/11/2020	5				
B8 Term 4, 2020	09/11/2020	6	Manage finances within a budget	SITXFIN003	22/11/2020	29/11/2020
	16/11/2020	7				
	23/11/2020	8	Prepare and monitor budgets	SITXFIN004	06/12/2020	13/12/2020
	30/11/2020	9				

Term Break (07/12/2020 to 04/01/2021) - 4 Weeks